

COMMITTEE ON LEGISLATIVE RESEARCH  
OVERSIGHT DIVISION

**FISCAL NOTE**

LR No.: 4334-02  
Bill No.: HCS for HB 1347  
Subject: Secretary of State: Libraries, State Departments  
Type: Original  
Date: March 12, 2004

---

**FISCAL SUMMARY**

<b>ESTIMATED NET EFFECT ON GENERAL REVENUE FUND</b>			
<b>FUND AFFECTED</b>	<b>FY 2005</b>	<b>FY 2006</b>	<b>FY 2007</b>
<b>Total Estimated Net Effect on General Revenue Fund</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>ESTIMATED NET EFFECT ON OTHER STATE FUNDS</b>			
<b>FUND AFFECTED</b>	<b>FY 2005</b>	<b>FY 2006</b>	<b>FY 2007</b>
<b>Total Estimated Net Effect on <u>Other</u> State Funds</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Numbers within parentheses: ( ) indicate costs or losses.  
This fiscal note contains 6 pages.

<b>ESTIMATED NET EFFECT ON FEDERAL FUNDS</b>			
<b>FUND AFFECTED</b>	<b>FY 2005</b>	<b>FY 2006</b>	<b>FY 2007</b>
<b>Total Estimated Net Effect on <u>All</u> Federal Funds</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>ESTIMATED NET EFFECT ON LOCAL FUNDS</b>			
<b>FUND AFFECTED</b>	<b>FY 2005</b>	<b>FY 2006</b>	<b>FY 2007</b>
<b>Local Government</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

### **FISCAL ANALYSIS**

#### **ASSUMPTION**

**Officials of the Office of Secretary of State (SOS)** assumed any fiscal impact from this proposal would be handled with existing budgeted resources and staff.

Officials of the Office of Secretary of State- Administrative Rules stated this proposal creates the Secretary's Council on Library Development, and the State Publications Access Program, and gives the authority to the Secretary of State to promulgate rules to implement the provisions of this bill. Rules are printed in both the Missouri Register, and the Code of State Regulations. Officials stated that based on experience, the rules and regulations and forms issued by the SOS could require as many as 10 pages in the Code of State Regulations. The estimated cost of a page in the Missouri Register is \$23.00, and the estimated cost of a page in the Code of State Regulations is \$27.00. The actual cost could be more or less than the numbers given. The impact in future years is unknown and depends upon the frequency and length of rules filed, amended, rescinded, or withdrawn. Officials estimated costs in FY 04 at (\$615) and Unknown in FY 05 and 06.

ASSUMPTION (continued)

**Oversight assumes the SOS could absorb the costs of printing and distributing regulations related to this proposal. If multiple bills pass which require the printing and distribution of regulations at substantial costs, the SOS could request funding through the appropriation process. Any decisions to raise fees to defray costs would likely be made in subsequent fiscal years. Oversight assumes no fiscal impact to the Administrative Rules Division.**

Officials of the **Department of Public Safety- Missouri Veterans Commission** assume they would need to send 50 annual reports to libraries and agencies. Officials estimate cost to the HOME FUND at 50 reports x \$8.00 = \$400 in FY 04.

Officials of the Veterans Commission assume costs could be absorbed with existing resources.

Officials of the **Department of Higher Education** assume any fiscal impact to their department would depend upon the number of copies the Secretary of State would require, and the chosen electronic format that would be required. The proposal could require purchase of new software programs, as well as training associated with the new software.

**Oversight** assumes the costs, if any, to the Department of Higher Education would be minimal and could be absorbed with existing resources. If additional resources would be required officials could request funding through the appropriation process.

Officials of the **Department of Revenue - State Tax Commission** assume their Commission could possibly realize a small savings in the cost of publication of the annual report as the current requirement to provide forty-five copies of the report has been removed. However, the new language provides that the state library would specify the number of copies needed. Should the library request more than the current forty-five, the Commission could possibly need additional revenue to cover this cost. **Oversight assume no fiscal impact to the State Tax Commission. Oversight assumes any increase in publication cost would be minimal and could be dealt with in future appropriations.**

Officials of the **Highway and Transportation Employees' and Highway Patrol Retirement System, Department of Insurance, Department of Conservation and Department of Natural Resources** assume any fiscal impact would be minimal. **Oversight assumes any fiscal impact could be absorbed with existing resources.**

ASSUMPTION (continued)

**The following Departments, Offices, Commissions, and Agencies assume no fiscal impact:**

**Office of the Governor, Department of Revenue, Department of Public Safety, Department of Transportation, Department of Elementary and Secondary Education, Office of State Auditor, Office of Lt. Governor, Commission, Missouri Ethics Commission, Office of Public Defender, Missouri House of Representatives - Division of Accounting, Missouri Senate, Office of Prosecution Services, Department of Economic Development-Public Service Commission, Office of Administration, Missouri Consolidated Health Care Plan, Department of Labor and Industrial Relations, Office of State Courts Administrator, Department of Social Services, Office of State Treasurer**

<u>FISCAL IMPACT - State Government</u>	FY 2005 (10 Mo.)	FY 2006	FY 2007
---	---------------------	---------	---------

	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
--	------------	------------	------------

<u>FISCAL IMPACT - Local Government</u>	FY 2005 (10 Mo.)	FY 2006	FY 2007
---	---------------------	---------	---------

	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
--	------------	------------	------------

FISCAL IMPACT - Small Business

No direct fiscal impact to small businesses would be expected as a result of this proposal.

DESCRIPTION

This substitute establishes a council on library development to advise the Secretary of State and the Missouri State Library on matters relating to library service, recommend library policies and programs, and communicate the value of libraries. The Secretary of State will appoint council members to three-year terms and include representatives from both houses of the General Assembly, the public, libraries, and trustees and users of state libraries. The substitute changes the current requirement for state agencies to supply 45 copies of any report to the Missouri State Library to paper copies in the numbers specified by the Missouri State Library. Each state agency is given responsibility to submit publications electronically consistent with the state's enterprise

DESCRIPTION continued

architecture and to determine the format of the publication. The Secretary of State must provide a secure electronic repository of state publications with multiple access methods and establish rules for the selection of participating libraries and the electronic formats acceptable for publications in the repository. The Missouri State Library will administer the electronic repository and continue to publish a list of state publications, regardless of format. Participating libraries, formerly referred to as depository libraries, will ensure that citizens have access to electronic publications and maintain paper copies of designated publications; assist agencies in the distribution of paper copies; and provide training for staff in the use of state publications. Any actions taken must comply with the federal law on the accessibility of information technology for people with disabilities.

This legislation is not federally mandated, would not duplicate any other program and would not require additional capital improvements or rental space.

SOURCES OF INFORMATION

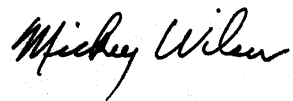
Office of the Governor  
Office of State Treasurer  
Office of Secretary of State  
Office of State Auditor  
Office of Lt. Governor  
Office of Administration  
Office of Public Defender  
Office of State Courts Administrator  
Department of Social Services  
Department of Natural Resources  
Department of Public Safety - All Divisions  
Department of Revenue  
Department of Conservation  
Department of Transportation  
Department of Elementary and Secondary Education  
Missouri Ethics Commission  
Missouri House of Representatives  
Missouri Senate  
Department of Economic Development

SOURCES OF INFORMATION

Department of Labor and Industrial Relations  
Department of Insurance  
Department of Higher Education  
Office of Prosecution Services  
Missouri Consolidated Health Care Plan  
Highway and Transportation Employees' and Highway Patrol Retirement System

NOT RESPONDING

Department of Health  
Department of Mental Health

A handwritten signature in black ink that reads "Mickey Wilson". The signature is written in a cursive, flowing style.

Mickey Wilson, CPA  
Director  
March 12, 2004