

COMMITTEE ON LEGISLATIVE RESEARCH
OVERSIGHT DIVISION

FISCAL NOTE

L.R. No.: 1907-04
Bill No.: HCS for HB 1049
Subject: Professional Registration and Licensing; County Officials; County Government
Type: Original
Date: April 28, 2017

Bill Summary: This proposal modifies provisions relating to coroners.

FISCAL SUMMARY

ESTIMATED NET EFFECT ON GENERAL REVENUE FUND			
FUND AFFECTED	FY 2018	FY 2019	FY 2020
General Revenue Fund	(\$589,432)	(\$161,005)	(\$162,756)
Total Estimated Net Effect on General Revenue	(\$589,432)	(\$161,005)	(\$162,756)

ESTIMATED NET EFFECT ON OTHER STATE FUNDS			
FUND AFFECTED	FY 2018	FY 2019	FY 2020
Missouri Corners' Training Fund	\$50,316	\$60,379	\$60,379
Total Estimated Net Effect on <u>Other</u> State Funds	\$50,316	\$60,379	\$60,379

Numbers within parentheses: () indicate costs or losses.

This fiscal note contains 6 pages.

ESTIMATED NET EFFECT ON FEDERAL FUNDS			
FUND AFFECTED	FY 2018	FY 2019	FY 2020
Total Estimated Net Effect on <u>All</u> Federal Funds	\$0	\$0	\$0

ESTIMATED NET EFFECT ON FULL TIME EQUIVALENT (FTE)			
FUND AFFECTED	FY 2018	FY 2019	FY 2020
General Revenue Fund	3 FTE	3 FTE	3 FTE
Total Estimated Net Effect on FTE	3 FTE	3 FTE	3 FTE

☒ Estimated Net Effect (expenditures or reduced revenues) expected to exceed \$100,000 in any of the three fiscal years after implementation of the act.

ESTIMATED NET EFFECT ON LOCAL FUNDS			
FUND AFFECTED	FY 2018	FY 2019	FY 2020
Local Government	\$0	\$0	\$0

FISCAL ANALYSIS

ASSUMPTION

Officials at the **Department of Health and Senior Services (DHSS)** assume the proposed legislation in Section 58.208 would require the payment of a one dollar fee for any death certificate certified under Section 193.145, RSMo. Since the DHSS's Bureau of Vital Records (BVR) oversees the filing of all state death certificates, DHSS would be responsible for the collection of this fee. The fee collected is to be deposited to the Missouri State Coroners' Training Fund. The total fees estimated to be collected each year is \$50,316 for ten months in FY 2018 and \$60,379 (average of 60,379 death certificates processed each year x \$1) in FY 2019 and FY 2020.

Of these 60,379, 38,610 are filed and certified completely through the MoEVR electronic system. In order to collect the fee, the electronic system would need modification to require and accept payment of the one dollar fee before certification of the record could occur. Enhancement of the existing Missouri Electronic Vital Records (MoEVR) application to include functionality of payment processing would be needed. MoEVR is a customized Commercial Off the Shelf (COTS) product maintained by ManTech through a maintenance contract. This would require 5,780.16 hours of work by ITSD at \$75 per hour or \$433,512.

The remaining 21,769 of the 60,379 death certificates are filed through a paper process. The fee would be required when the certificate was received by BVR. To collect the fee on a paper copy, staff would be required to collect the fee, set up a system for holding certificates not submitted with the fee, provide correspondence related to the unpaid fee, and perform accounting procedures to report and submit the amount of fees collected daily to DHSS Fee Receipts Office. This additional responsibility increases the processing time of death certificates. In order to manage the collection of the fee on the death certificates filed through paper and ensure all death certificates are processed timely, BVR would require the addition of one Office Support Assistant (\$23,628, A09, Step E).

The Division of Administration (DA) assumes that an estimated 60,379 death certificates will be certified per year. These funds will be receipted into the DHSS for credit to the Missouri State Coroners' Training Fund. DHSS-DA assumes one Accounting Clerk can process 30,000 receipt transactions per year.

ASSUMPTION (continued)

Accounting Clerk (A12, \$26,340) duties would include:

- Open and sort mail;
- Process and enter receipts in the department computer system;
- Prepare bank deposits and cash receipts documents;
- Reconcile daily receipts;
- Distribute supporting documentation program.

In summary, DHSS would need 3 additional FTE at the following costs per year:

FY 18 - \$155,920

FY 19 - \$161,005

FY 20 - \$162,756

Officials at the **Office of the State Treasurer**, the **Department of Revenue** and the **Department of Insurance, Financial Institutions and Professional Registration** each assume no fiscal impact to their respective agencies from this proposal.

<u>FISCAL IMPACT - State Government</u>	FY 2018 (10 Mo.)	FY 2019	FY 2020
GENERAL REVENUE FUND			
<u>Cost - DHSS</u>			
Personal Service	(\$63,590)	(\$77,071)	(\$77,842)
Fringe Benefits	(\$44,707)	(\$53,876)	(\$54,105)
Equipment and Expense	(\$47,623)	(\$30,058)	(\$30,809)
ITSD Costs	<u>(\$433,512)</u>	<u>\$0</u>	<u>\$0</u>
<u>Total Cost - DHSS</u>	<u>(\$589,432)</u>	<u>(\$161,005)</u>	<u>(\$162,756)</u>
FTE Change - DHSS	3 FTE	3 FTE	3 FTE
ESTIMATED NET EFFECT ON THE GENERAL REVENUE FUND	<u>(\$589,432)</u>	<u>(\$161,005)</u>	<u>(\$162,756)</u>
Estimated Net FTE Change for General Revenue Fund	3 FTE	3 FTE	3 FTE
MISSOURI CORONERS' TRAINING FUND			
<u>Revenue - collection of \$1 fee on death certificates</u>	<u>\$50,316</u>	<u>\$60,379</u>	<u>\$60,379</u>
ESTIMATED NET EFFECT ON THE MISSOURI CORONERS' TRAINING FUND	<u>\$50,316</u>	<u>\$60,379</u>	<u>\$60,379</u>
<u>FISCAL IMPACT - Local Government</u>	FY 2018 (10 Mo.)	FY 2019	FY 2020
	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

FISCAL IMPACT - Small Business

No direct fiscal impact to small businesses would be expected as a result of this proposal.

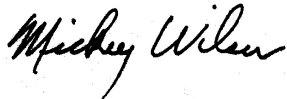
FISCAL DESCRIPTION

This bill establishes the "Missouri State Coroners' Training Fund" and creates a \$1 fee for all death certificates in the state, which will be deposited in a fund. The bill specifies that if a coroner is not current on his or her training, the Department of Health and Senior Services can prohibit that coroner from signing any death certificates.

This legislation is not federally mandated, would not duplicate any other program and would not require additional capital improvements or rental space.

SOURCES OF INFORMATION

Department of Health and Senior Services
Office of the State Treasurer
Department of Revenue
Department of Insurance, Financial Institutions and Professional Registration



Mickey Wilson, CPA
Director
April 28, 2017

Ross Strobe
Assistant Director
April 28, 2017